## LEGISLATURE OF NEBRASKA

### NINETY-NINTH LEGISLATURE

## FIRST SESSION

# LEGISLATIVE BILL 671

Introduced by Landis, 46

Read first time January 19, 2005

Committee: Government, Military and Veterans Affairs

## A BILL

1	FOR	AN	ACT relating to counties; to amend sections 23-2517 to
2			23-2520, 23-2522, 23-2524 to 23-2527, 23-2531, and
3			23-2533, Reissue Revised Statutes of Nebraska; to name
4			the County Civil Service Act; to provide personnel
5			policies for transferring employees from the state or
6			another political subdivision to a county when requested
7			by the county; to harmonize provisions; and to repeal the
8			original sections.

<sup>9</sup> Be it enacted by the people of the State of Nebraska,

Section 1. Section 23-2517, Reissue Revised Statutes of

- 2 Nebraska, is amended to read:
- 3 23-2517. (1) Sections 23-2517 to 23-2533 and sections 3
- 4 to 6 of this act shall be known and may be cited as the County
- 5 Civil Service Act.
- 6 (2) The general purpose of sections 23 2517 to 23 2533
- 7 the County Civil Service Act is to establish a system of personnel
- 8 administration that meets the social, economic, and program needs
- 9 of county offices. This system shall provide means to recruit,
- 10 select, develop and maintain an effective and responsive work
- 11 force, and shall include policies and procedures for employee
- 12 hiring and advancement, training and career development, position
- 13 classification, salary administration, fringe benefits, discharge
- 14 and other related activities. All appointments and promotions
- 15 under the provisions of sections 23 2517 to 23 2533 County Civil
- 16 Service Act shall be made based on merit and fitness.
- 17 Sec. 2. Section 23-2518, Revised Statutes Supplement,
- 18 2004, is amended to read:
- 19 23-2518. For purposes of sections 23-2517 to 23-2533,
- 20 unless the context otherwise requires the County Civil Service Act:
- 21 (1) Appointing authority shall mean means elected
- 22 officials and appointed department directors authorized to make
- 23 appointments in the county service;
- 24 (2) Board of county commissioners shall mean means the
- 25 board of commissioners of any county with a population of one
- 26 hundred fifty thousand to three hundred thousand inhabitants;
- 27 (3) Classified service shall mean means the positions in
- 28 the county service to which sections 23 2517 to 23 2533 apply the

- 1 act applies;
- 2 (4) County personnel officer shall mean means the
- 3 employee designated by the board of county commissioners to
- 4 administer sections 23-2517 to 23-2533 the act;
- 5 (5) Department shall mean a major means a functional unit
- 6 of the county government headed by an elected official or
- 7 established by the board of county commissioners;
- 8 (6) Deputy shall mean means an individual who serves as
- 9 the first assistant to and at the pleasure of an elected official;
- 10 and
- 11 (7) Elected official shall mean means an officer elected
- 12 by the popular vote of the people and known as the county attorney,
- 13 public defender, county sheriff, county treasurer, clerk of the
- 14 district court, register of deeds, county clerk, county assessor,
- 15 and county surveyor;
- 16 (8) Internal Revenue Code means the Internal Revenue Code
- as defined in section 49-801.01;
- 18 (9) Political subdivision means a village, city of the
- 19 second class, city of the first class, city of the primary class,
- 20 city of the metropolitan class, county, school district, public
- 21 power district, or any other unit of local government including
- 22 entities created pursuant to the Interlocal Cooperation Act or the
- 23 Joint Public Agency Act. Political subdivision does not include a
- 24 contractor with the county;
- 25 (10) State means the State of Nebraska;
- 26 (11) Straight-time rate of pay means the rate of pay in
- 27 effect on the date of transfer of employees stated in the
- 28 resolution by the county board requesting the transfer; and

1 (12) Transferred employee means an employee of the state

- 2 or a political subdivision transferred to the county pursuant to a
- 3 request for such transfer made by the county under section 3 of
- 4 this act.
- 5 Sec. 3. (1) The board of county commissioners subject to
- 6 the County Civil Service Act may, by resolution, request that a
- 7 state or political subdivision transfer employees to the county (a)
- 8 if the board of county commissioners finds that direct control over
- 9 such employees will be of benefit to the county, (b) pursuant to a
- 10 merger of services, or (c) due to the assumption of functions of
- 11 the state or a political subdivision by the county. Such
- 12 resolution shall state an effective date for the transfer of such
- 13 employees. If the state or political subdivision determines that
- 14 the transfer of its employees is necessary or desirable and
- 15 approves the county boards request, the employees who are being
- 16 transferred shall become county employees on the effective date of
- 17 the transfer as stated in the resolution of the board of county
- 18 commissioners requesting such transfer.
- 19 (2) No state employee subject to a transfer under
- 20 subsection (1) of this section is required to become a county
- 21 employee and may instead exercise all of his or her rights under
- 22 any contract involving state employees and negotiated pursuant to
- 23 the Industrial Relations Act and the State Employees Collective
- 24 Bargaining Act.
- 25 Sec. 4. (1) For transfers involving a retirement system
- 26 which maintains a defined benefit plan, the transfer value of the
- 27 transferring employee's accrued benefit shall be calculated by one
- 28 or both of the retirement systems involved as follows:

LB 671 LB 671

1 (a) If the retirement system of the state or political 2 subdivision maintains a defined benefit plan, an initial benefit 3 transfer value of the employee's accrued benefit 4 determined by calculating the present value of the employee's 5 retirement benefit based on the employee's years of service as of 6 the date of transfer and the other actuarial assumptions of the 7 retirement system of the state or political subdivision so that the effect on the retirement system of the state or political 8

subdivision will be actuarially neutral; and

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- 10 (b) If the retirement system of the county maintains a defined benefit plan, the final benefit transfer value of the 11 employee's accrued benefit shall be determined by calculating the 12 13 present value of the employee's retirement benefit as if the 14 employee were employed on the date of transfer and had completed 15 the same amount of service with the same compensation as the employee actually completed at the state or political subdivision 17 prior to transfer. The calculation shall then be based on the 18 employee's assumed years of service as of the date of transfer and 19 the other actuarial assumptions of the retirement system of the 20 county so that the effect on the retirement system of the county 21 will be actuarially neutral.
- (2) An employee of the state or a political subdivision 22 23 who transfers from a position in the state or a political 24 subdivision to a position in the county, and whose customary 25 employment with the state or a political subdivision was for more 26 than twenty hours per week shall receive credit for his or her 27 years of participation in the retirement system of the state or political subdivision for purposes of membership in the retirement 28

LB 671 LB 671

- 1 system or the county.
- 2 (3) An employee referred to in subsection (2) of this
- 3 section shall have his or her participation in the retirement
- 4 system of the state or political subdivision transferred to the
- 5 retirement system of the county through one of the following
- 6 options:
- 7 (a) If the retirement system of the county maintains a
- 8 defined contribution plan, the employee shall transfer all of his
- 9 or her funds by paying to the retirement system of the county from
- 10 funds held by the retirement system of the state or political
- 11 subdivision an amount equal to one of the following: (i) If the
- 12 retirement system of the state or political subdivision maintains a
- 13 defined benefit plan, an amount not to exceed the initial benefit
- 14 transfer value, leaving no funds attributable to the transferred
- 15 employee within the retirement system of the state or political
- 16 subdivision; or (ii) if the retirement system of the state or
- 17 political subdivision maintains a defined contribution plan, an
- 18 amount not to exceed the employee and employer accounts of the
- 19 transferring employee plus earnings during the period of employment
- 20 with the state or political subdivision. The employee shall
- 21 receive eligibility and vesting credit for his or her years of
- 22 service in a governmental plan, as defined in section 414(d) of the
- 23 Internal Revenue Code, maintained by the state or political
- 24 subdivision. Payment shall be made within five years after
- 25 employment begins with the receiving entity or prior to retirement
- 26 whichever comes first, and may be made through direct payment,
- 27 installment payments, or an irrevocable payroll deduction
- 28 authorization; or

1 (b) If the retirement system of the county maintains a 2 defined benefit plan, the employee shall transfer all of his or her 3 funds out of the retirement system of the state or political 4 subdivision to purchase service credits that will generate a final 5 benefit transfer value not to exceed the employee's initial benefit transfer value in the retirement system of the state or political 6 7 subdivision. After such purchase, the employee shall receive 8 eligibility and vesting credit in the retirement system of the 9 county for his or her years of service in a governmental plan, as 10 defined in section 414(d) of the Internal Revenue Code, maintained by the state or political subdivision. The amount to be paid by 11 12 the member for such service credit shall equal the actuarial cost 13 to the retirement system of the county for allowing such additional 14 service credit to the employee. If any funds remain in the 15 retirement system of the state or political subdivision after the 16 employee has purchased service credits in the retirement system of 17 the county, such remaining funds shall be rolled over into another 18 qualified trust under section 401(a) of the Internal Revenue Code, 19 an individual retirement account, or an individual retirement annuity. Payment shall be made within five years after the 20 21 transfer of services, but prior to retirement, and may be made through direct payment, installment payments, or an irrevocable 22 23 payroll deduction authorization. 24 (4) The state or political subdivision, the county, and 25 the employees who are being transferred may by binding agreement 26 determine which parties will provide funds to pay any amount needed 27 to purchase creditable service in the retirement system of the county sufficient to provide a final benefit transfer value not to 28

1 exceed the employee's initial benefit transfer value, if the amount

- 2 of a direct rollover from the retirement system of the state or
- 3 political subdivision is not sufficient to provide a final benefit
- 4 transfer value in the retirement system of the county.
- 5 (5) The retirement system of the county may accept cash
- 6 rollover contributions from a member who is making payment pursuant
- 7 to this section if the contributions do not exceed the amount of
- 8 payment required for the service credits purchased by the member
- 9 and the contributions represent (a) all or any portion of the
- 10 balance of the member's interest in a qualified trust under section
- 11 401(a) of the Internal Revenue Code or (b) the interest of the
- 12 member from an individual retirement account or an individual
- 13 retirement annuity, all of which is attributable to a qualified
- 14 total distribution, as defined in the Internal Revenue Code, from a
- 15 qualified trust under section 401(a) of the code and qualified as a
- 16 tax-free rollover amount. The member's interest under subdivision
- 17 (a) or (b) of this subsection shall be transferred to the
- 18 retirement system within sixty days after the date of the
- 19 distribution from the qualified trust, individual retirement
- 20 account, or individual retirement annuity.
- 21 (6) Cash transferred to the retirement system of the
- 22 county as a rollover contribution shall be deposited as other
- 23 contributions.
- 24 (7) The retirement system of the county may accept direct
- 25 rollover distributions made from a qualified trust pursuant to
- 26 section 401(a)(31) of the Internal Revenue Code. The direct
- 27 rollover distribution shall be deposited as all other payments
- 28 under this section.

1 (8) The county or its retirement system shall adopt

- 2 provisions defining procedures for acceptance of rollovers which
- 3 are consistent with sections 401(a)(31) and 402 of the Internal
- 4 Revenue Code.
- 5 Sec. 5. (1) The state or a political subdivision shall
- 6 transfer all accrued sick leave of the transferred employee up to
- 7 the maximum number of accumulated hours for sick leave allowed by
- 8 the county personnel system. The state or political subdivision
- 9 shall reimburse the county for twenty-five percent of the value of
- 10 the accrued sick leave hours based on the straight-time rate of pay
- for the employee.
- 12 (2) The transferred employee may transfer the maximum
- 13 amount of accrued annual leave earned as an employee of the state
- 14 or a political subdivision allowed by the county personnel system.
- 15 The state or a political subdivision shall reimburse the county for
- 16 one hundred percent of the value of the hours of accrued annual
- 17 leave transferred.
- 18 (3) No transferred employee shall lose any accrual rate
- 19 value of his or her sick leave and vacation leave as a result of
- 20 becoming a county employee, and a transferred employee may credit
- 21 years of service with the state or a political subdivision toward
- 22 the accrual rate for sick leave and vacation leave plans. When
- 23 accrued sick leave and vacation leave for a transferred employee
- 24 are at a greater rate value than allowed by the county's sick leave
- 25 and vacation leave plans, the state or political subdivision shall
- 26 pay the county the difference between the value of the benefits
- 27 allowed by the county and the state or political subdivision based
- 28 on, at the time of the transfer, twenty-five percent of the

1 employee's straight-time rate of pay for the sick leave and one

- 2 hundred percent of the employee's straight-time rate of pay for
- 3 vacation leave. A state or political subdivision shall reimburse
- 4 the county not later than one year after the transfer is complete.
- 5 (4) The transferred employee shall not receive any
- 6 additional accrual rate value for county benefits until the
- 7 employee meets the qualifications for the increased accrual rates
- 8 pursuant to the county's requirements.
- 9 (5) The transferred employee shall receive credit for
- 10 time of service with the state or a political subdivision toward
- 11 participation, coverage by insurance programs for the county, and
- 12 the waiting period for medical insurance coverage provided by the
- 13 county.
- 14 Sec. 6. (1) A transferred employee shall be credited for
- 15 time of service with the state or a political subdivision toward
- 16 the probationary period in the county:
- 17 (a) A transferred employee whose credited time of service
- 18 with the state or a political subdivision does not satisfy the
- 19 county's probationary period time requirement shall be a
- 20 probationary employee of the county and afforded the same rights,
- 21 benefits, and privileges as are afforded to a probationary employee
- 22 under the county personnel system; and
- 23 (b) A transferred employee whose credited time of service
- 24 with the state or a political subdivision does not satisfy the
- 25 county's probationary period time requirement shall successfully
- 26 complete the remainder of the county's probationary period time
- 27 requirement before being given status with the county.
- 28 (2) Transferred employees shall retain seniority

1 accumulated during service with the state or a political

- 2 subdivision, and no transferred employee shall lose accumulated
- 3 seniority as a result of becoming a county employee.
- 4 Sec. 7. Section 23-2519, Reissue Revised Statutes of
- 5 Nebraska, is amended to read:
- 6 23-2519. The county service shall be divided into the
- 7 classified service and the unclassified service. All officers and
- 8 positions of the county shall be in the classified service unless
- 9 specifically designated as being in the unclassified service
- 10 established by sections 23-2517 to 23-2533 the County Civil Service
- 11 Act. All county employees who have permanent status under any
- 12 other act prior to the passage of sections 23 2517 to 23 2533 the
- 13 act shall have status under such sections the act without further
- 14 qualification. Positions in the unclassified service shall not be
- 15 governed by such sections the act and shall include the following:
- 16 (1) County officers elected by popular vote and persons
- 17 appointed to fill vacancies in such elective offices;
- 18 (2) The county personnel officer and the administrative
- 19 assistant to the board of county commissioners;
- 20 (3) Bailiffs;
- 21 (4) Department heads and one principal assistant or chief
- 22 deputy for each county department. When more than one principal
- 23 assistant or chief deputy is mandated by law, all such positions
- 24 shall be in the unclassified service;
- 25 (5) Members of boards and commissions appointed by the
- 26 board of county commissioners;
- 27 (6) Persons employed in a professional or scientific
- 28 capacity to make or conduct a temporary and special investigation

1 or examination on behalf of the board of county commissioners;

- 2 (7) Attorneys;
- 3 (8) Physicians;
- 4 (9) Employees of an emergency management organization;
- 5 and
- 6 (10) Deputy sheriffs.
- Nothing in such sections the act shall be construed as
- 8 precluding the appointing authority from filling any positions in
- 9 the unclassified service in the manner in which positions in the
- 10 classified service are filled.
- 11 Sec. 8. Section 23-2520, Reissue Revised Statutes of
- 12 Nebraska, is amended to read:
- 13 23-2520. There is hereby created a personnel office in
- 14 the office of the board of county commissioners, the executive head
- 15 of which shall be the county personnel officer. In such office
- 16 there shall be a personnel policy board consisting of six members
- 17 with powers and duties provided in sections 23-2517 to 23-2533 the
- 18 County Civil Service Act. The board of county commissioners shall
- 19 make appropriations from the general fund to meet the estimated
- 20 costs of administering sections 23 2517 to 23 2533 the act.
- Sec. 9. Section 23-2522, Reissue Revised Statutes of
- 22 Nebraska, is amended to read:
- 23 23-2522. The powers and duties of the personnel policy
- 24 board shall be:
- 25 (1) To review and make recommendations to the board of
- 26 county commissioners on the personnel rules and regulations and any
- 27 amendments thereto prior to the approval by the commissioners;
- 28 (2) To advise and assist the personnel officer on matters

- 1 of personnel policy, administration, and practice;
- 2 (3) To cooperate with and advise the personnel officer in
- 3 fostering interest and cooperation of institutions of learning and
- 4 civic, professional, and employee organizations in the improvement
- 5 of personnel standards and the development of high public regard
- 6 for the county as an employer and for careers in the county
- 7 service;
- 8 (4) To require the personnel officer to make or to make
- 9 on its own initiative any investigation which it may consider
- 10 necessary concerning the management of personnel in the county
- 11 service;
- 12 (5) To review any grievance or case of disciplinary
- 13 action of a classified service employee when appealed by such
- 14 employee in accordance with approved personnel rules and
- 15 regulations and issue a determination that is binding on all
- 16 parties concerned;
- 17 (6) To issue subpoenas to compel the attendance of county
- 18 employees as witnesses and the production of documents and to
- 19 administer oaths, take testimony, hear proofs, and receive exhibits
- 20 in evidence in connection with any of the powers and duties of such
- 21 board. In case of a refusal to obey a subpoena issued to any
- 22 county employee, the personnel policy board on its own motion, or a
- 23 party to the proceedings, may make application to the district
- 24 court of Lancaster County for an enforcement order, and any failure
- 25 to obey such order may be punished by such court as contempt
- 26 thereof;
- 27 (7) To make annual reports and recommendations to the
- 28 board of county commissioners; and

1 (8) To perform such other duties as may be expressly set

- 2 forth in sections 23-2517 to 23-2533 the County Civil Service Act
- 3 and in the regulations adopted pursuant thereto.
- 4 Sec. 10. Section 23-2524, Reissue Revised Statutes of
- 5 Nebraska, is amended to read:
- 6 23-2524. In addition to other duties imposed upon him or
- 7 her by or pursuant to sections 23 2517 to 23 2533 the County Civil
- 8 Service Act, it shall be the duty of the county personnel officer:
- 9 (1) To apply and carry out the provisions of sections
- 10 23 2517 to 23 2533 act and the rules and regulations adopted
- 11 thereunder;
- 12 (2) To attend meetings of the personnel policy board and
- 13 to act as its secretary and keep minutes of its proceedings;
- 14 (3) To establish and maintain a roster of all employees
- 15 in the classified service, in which there shall be set forth as to
- 16 each employee the class title, pay, or status, and other pertinent
- 17 data;
- 18 (4) To appoint such employees of his or her office and
- 19 such experts and special assistants as may be necessary to carry
- 20 out effectively the provisions of sections 23-2517 to 23-2533 act;
- 21 (5) To foster and develop, in cooperation with appointing
- 22 authorities and others, programs for the improvement of employee
- 23 effectiveness, including training, safety, health, counseling, and
- 24 welfare;
- 25 (6) To encourage and exercise leadership in the
- 26 development of effective personnel administration with the several
- 27 county agencies, departments, and institutions; and
- 28 (7) To perform such other lawful acts as he or she may

1 consider necessary or desirable to carry out the purposes and

- 2 provisions of sections 23-2517 to 23-2533 the act.
- 3 Sec. 11. Section 23-2525, Reissue Revised Statutes of
- 4 Nebraska, is amended to read:
- 5 23-2525. The county personnel officer shall, with the
- 6 assistance of two advisory groups, one of classified employees and
- 7 one of department heads, prepare and submit to the personnel policy
- 8 board proposed personnel rules and regulations for the classified
- 9 service. He or she shall give reasonable notice thereof to the
- 10 heads of all agencies, departments, county employee associations,
- 11 and institutions affected thereby, and they shall be given an
- 12 opportunity, upon request, to appear before the board and present
- 13 their views thereon. The personnel policy board shall submit the
- 14 rules and regulations for adoption or amendment and adoption by
- 15 resolution of the board of county commissioners. Amendments
- 16 thereto shall be made in the same manner. The rules and
- 17 regulations shall provide:
- 18 (1) For a single integrated classification plan covering
- 19 all positions in the county service except those expressly exempt
- 20 from the provisions of sections 23-2517 to 23-2533 County Civil
- 21 Service Act, which shall group all positions into defined classes
- 22 containing a descriptive class title and a code identifying each
- 23 class, and which shall be based on similarity of duties performed
- 24 and responsibilities assumed, so that the same qualifications may
- 25 reasonably be required and the same schedule of pay may be
- 26 equitably applied to all positions in the same class. After the
- 27 classification plan has been approved by the personnel policy
- 28 board, the county personnel officer shall be responsible for the

LB 671 LB 671

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administration and maintenance of the plan and for the allocation 2 of each classified position. Any employee affected by the 3 allocation of a position to a class shall, upon request, be given a 4 reasonable opportunity to be heard thereon by the personnel policy 5 board who shall issue an advisory opinion to the personnel officer; 6 (2) For a compensation plan for all employees in the 7 classified service, comprising salary schedules, hours of work, 8 allowances, and fringe benefits, premium payments, special 9 considering the amount of money available, the prevailing rates of 10 pay in government and private employment, the cost of living, the level of each class of position in the classification plan, and 11 12 other relevant factors. Initial, intervening, and maximum rates of 13 pay for each class shall be established to provide for steps in 14 salary advancement without change of duty in recognition of demonstrated quality and length of service. The compensation plan 15 16 and amendments thereto shall be adopted in the manner prescribed 17 for rules and regulations and shall in no way limit the authority 18 of the board of county commissioners relative to appropriations for 19 salary and wage expenditures; 20 (3) For open competitive examinations to test the 21 relative fitness of applicants for the respective positions. 22 Competitive examination shall not be required for transferred 23 employees transferring from positions in the state or a political 24 subdivision to positions in the county pursuant to a merger of services or transferred employees transferring from positions in 25 26 the state or a political subdivision to positions in the county due

to the assumption of functions of the state or a political

subdivision by the county. The rules and regulations shall provide

1 for the public announcement of the holding of examinations and

- 2 shall authorize the personnel officer to prescribe examination
- 3 procedures and to place the names of successful candidates on
- 4 eligible lists in accordance with their respective ratings.
- 5 Examinations may be assembled or unassembled and may include
- 6 various job-related examining techniques, such as rating training
- 7 and experience, written tests, oral interviews, recognition of
- 8 professional licensing, performance tests, investigations, and any
- 9 other measures of ability to perform the duties of the position.
- 10 Examinations shall be scored objectively and employment registers
- 11 shall be established in the order of final score. Certification of
- 12 eligibility for appointment to vacancies shall be in accordance
- 13 with a formula which limits selection by the hiring department from
- 14 among the highest ranking available and eligible candidates, but
- 15 which also permits selective certification under appropriate
- 16 conditions as prescribed in the rules and regulations;
- 17 (4) For promotions which shall give appropriate
- 18 consideration to examinations and to record of performance,
- 19 seniority and conduct. Vacancies shall be filled by promotion
- 20 whenever practicable and in the best interest of the service, and
- 21 preference may be given to employees within the department in which
- 22 the vacancy occurs;
- 23 (5) For the rejection of candidates who fail to comply
- 24 with reasonable requirements of the personnel officer in regard to
- 25 such factors as physical conditions, training and experience or who
- 26 have been guilty of infamous or disgraceful conduct, who are
- 27 addicted to alcohol or narcotics, or who have attempted any
- 28 deception or fraud in connection with an examination;

1 (6) Prohibiting disqualification of any person from

- 2 taking an examination, from promotion or from holding a position
- 3 because of race, sex, except where unless it constitutes a bona
- 4 fide occupational qualification, or national origin, physical
- 5 disabilities, age, political or religious opinions or affiliations,
- 6 or other factors which have no bearing upon the individual's
- 7 fitness to hold the position;
- 8 (7) For a period of probation not to exceed one year
- 9 before appointment or promotion may be made complete, and during
- 10 which period a probationer may be separated from his position
- 11 without the right of appeal or hearing except as provided in
- 12 section 23-2531. After a probationer has been separated, he or she
- 13 may again be placed on the eligible list at the discretion of the
- 14 personnel officer. The rules shall provide that a probationer
- 15 shall be dropped from the payroll at the expiration of his
- 16 probationary period if, within ten days prior thereto, the
- 17 appointing authority has notified the personnel officer in writing
- 18 that the services of the employee have been unsatisfactory;
- 19 (8) When an employee has been promoted but fails to
- 20 satisfactorily perform the duties of the new position during the
- 21 probationary period, he or she shall be returned to a position
- 22 comparable to that held immediately prior to promotion at the
- 23 current salary of such position;
- 24 (9) For temporary or seasonal appointments of limited
- 25 terms of not to exceed one year;
- 26 (10) For part-time appointment where the employee accrues
- 27 benefits of full-time employment on a basis proportional to the
- 28 time worked;

1 (11) For emergency employment for not more than thirty

- 2 days with or without examination, with the consent of the county
- 3 personnel officer and department head;
- 4 (12) For provisional employment without competitive
- 5 examination when there is no appropriate eligible list available.
- 6 No such provisional employment shall continue longer than six
- 7 months, nor shall successive provisional appointments be allowed;
- 8 (13) For transfer from a position in one department to a
- 9 similar position in another department involving similar
- 10 qualifications, duties, responsibilities, and salary ranges;
- 11 (14) For the transfer of employees of the state or a
- 12 political subdivision to the county pursuant to a merger of
- 13 services or due to the assumption of functions of the state or a
- 14 political subdivision by the county;
- 15 (15) For layoff by reason of lack of funds or work or
- 16 abolition of the position, or material change in duties or
- 17 organization, for the layoff of nontenured employees first, and for
- 18 reemployment of permanent employees so laid off, giving
- 19 consideration in both layoff and reemployment to performance record
- 20 and seniority in service;
- 21 (15) (16) For establishment of a plan for resolving
- 22 employee grievances and complaints;
- 23 (16) (17) For hours of work, holidays and attendance
- 24 regulations in the various classes of positions in the classified
- 25 service, and for annual, sick, and special leaves of absence, with
- 26 or without pay, or at reduced pay;
- 27 (18) For the development of employee morale, safety
- 28 and training programs;

1 (18) (19) For a procedure whereby an appointing authority

- 2 may suspend, reduce, demote, or dismiss an employee for misconduct,
- 3 inefficiency, incompetence, insubordination, malfeasance, or other
- 4 unfitness to render effective service and for the investigation and
- 5 public hearing of appeals of such suspended, reduced, demoted, or
- 6 dismissed employee;
- 7 (19) (20) For granting of leave without pay to a
- 8 permanent employee to accept a position in the unclassified
- 9 service, and for his or her return to a position comparable to that
- 10 formerly held in the classified service at the conclusion of such
- 11 service;
- 12 (20) (21) For regulation covering political activity of
- 13 employees in the classified service; and
- 14 (21) (22) For other regulations not inconsistent with
- 15 sections 23 2517 to 23 2533 the act and which may be necessary for
- 16 its effective implementation.
- 17 Sec. 12. Section 23-2526, Reissue Revised Statutes of
- 18 Nebraska, is amended to read:
- 19 23-2526. (1) No county personnel, or fiscal or other
- 20 officer shall make or approve or take any part in making or
- 21 approving any payment for personal service to any person holding a
- 22 position in the classified service unless the payroll voucher or
- 23 account of such pay bears the certification of the county personnel
- 24 officer or his or her authorized agent, in the manner he or she may
- 25 prescribe, that the persons named therein have been appointed and
- 26 employed in accordance with the provisions of sections 23-2517 to
- 27 23 2533 County Civil Service Act and the rules and regulations
- 28 adopted hereunder.

1 (2) The county personnel officer may, for proper cause,

- 2 withhold certification from a payroll any specific item or items
- 3 thereon. The personnel officer shall provide that certification of
- 4 payrolls be made each year and that such certification shall remain
- 5 in effect except in the case of an officer or employee whose status
- 6 has changed after the last certification of his or her payroll, in
- 7 which case no voucher for payment of salary to such officer or
- 8 employee shall be issued or payment of salary made without further
- 9 certification by the personnel officer.
- 10 Sec. 13. Section 23-2527, Reissue Revised Statutes of
- 11 Nebraska, is amended to read:
- 12 23-2527. (1) Any county subject to sections 23-2517 to
- 13 23 2533 the County Civil Service Act may enter into reciprocal
- 14 agreements, upon such terms as may be agreed upon, for the use of
- 15 equipment, materials, facilities, and services with any public
- 16 agency or body for purposes deemed of benefit to the county
- 17 personnel system.
- 18 (2) The county personnel officer, with the approval of
- 19 the board of county commissioners, may cooperate with other
- 20 governmental agencies charged with public personnel administration
- 21 in conducting personnel tests, recruiting personnel, training
- 22 personnel, establishing lists from which eligible candidates shall
- 23 be certified for appointment and for the interchange of personnel
- 24 and their benefits.
- Sec. 14. Section 23-2531, Reissue Revised Statutes of
- 26 Nebraska, is amended to read:
- 27 23-2531. (1) Discrimination against any person in
- 28 recruitment, examination, appointment, training, promotion,

1 retention, discipline, or any other aspect of personnel

- 2 administration because of political or religious opinions or
- 3 affiliations or because of race, national origin, or other nonmerit
- 4 factors shall be prohibited. Discrimination on the basis of age or
- 5 sex or physical disability shall be prohibited except where unless
- 6 specific age, sex, or physical requirements constitute a bona fide
- 7 occupational qualification necessary to proper and efficient
- 8 administration. The rules and regulations shall provide for
- 9 appeals in cases of alleged discrimination to the personnel policy
- 10 board whose determination shall be binding upon a finding of
- 11 discrimination.
- 12 (2) No person shall make any false statement,
- 13 certificate, mark, rating, or report with regard to any test,
- 14 certification, or appointment made under any provision of sections
- 15  $\frac{23-2517}{}$  to  $\frac{23-2533}{}$  the County Civil Service Act or in any manner
- 16 commit or attempt to commit any fraud preventing the impartial
- 17 execution of sections 23 2517 to 23 2533 the act and the rules and
- 18 regulations promulgated pursuant to sections 23-2517 to 23-2533 the
- 19 act.
- 20 (3) No person shall, directly or indirectly, give,
- 21 render, pay, offer, solicit, or accept any money, service or other
- 22 valuable consideration for or on account of any appointment,
- 23 proposed appointment, promotion, or proposed promotion to, or any
- 24 advantage in, a position in the classified service.
- 25 (4) No employee of the personnel office, examiner, or
- 26 other person shall defeat, deceive, or obstruct any person in his
- 27 right to examination, eligibility, certification, or appointment
- 28 under sections 23-2517 to 23-2533 the act, or furnish to any person

1 any special or secret information for the purpose of affecting the

- 2 rights or prospects of any persons with respect to employment in
- 3 the classified service.
- 4 Sec. 15. Section 23-2533, Reissue Revised Statutes of
- 5 Nebraska, is amended to read:
- 6 23-2533. Any person who willfully violates any provision
- 7 of sections 23-2517 to 23-2533 the County Civil Service Act or of
- 8 the rules and regulations adopted under sections 23-2517 to 23-2533
- 9 the act shall be guilty of a misdemeanor, and shall, upon
- 10 conviction thereof, be fined not more than five hundred dollars, or
- 11 be imprisoned in the county jail for not more than six months, or
- 12 be both so fined and imprisoned.
- 13 Sec. 16. Original sections 23-2517 to 23-2520, 23-2522,
- 14 23-2524 to 23-2527, 23-2531, and 23-2533, Reissue Revised Statutes
- 15 of Nebraska, are repealed.